

CITY OF ADRIAN

BOARD OF ALDERMEN

JEFF VICK
JEREMY BRIDGES
DAVID HUMMEL
MATT SEARS

POST OFFICE BOX 246
ADRIAN, MO 64720-0246
PHONE: 816-297-2659
FAX: 816-297-2888

MAYOR

MATT CUNNINGHAM

REGULAR MEETING OF THE BOARD OF ALDERMEN

Monday, August 8, 2022

7:00 p.m.

Forum: Regular Meeting, Monday August 8, 2022, in the City Hall of Adrian, Missouri.
Officiate: Mayor Matt Cunningham presided and called the meeting to order at 7:00 p.m.
Present: Aldermen Hummel, Sears, Vick, Bridges
Absent: None

In Attendance: Sarah Oldridge, City Attorney, Ryan Wescoat, City Administrator, Evon Hall, Acting City Clerk

Visitors:

Mark Griffith, Dennis Minich with the Cass County Tribune, Ken Newsome, Bill Lunsford, Sue Miller

Call to Order: Mayor Cunningham called the meeting to order.

Roll Call: Alderman Vick, present, Alderman Hummel, present, Alderman Bridges, present, Alderman Sears, present.

Approval of the Agenda: Alderman Sears moved to approve the agenda. Alderman Bridges seconded. Motion carried 4-0.

Personal Appearances: None.

DEPARTMENT REPORTS:

Emergency Management:

Ken Newsome gave a report on the tornado siren at Casey's that needs to be repaired. This is tabled for more information on costs.

Fire Department: A written report was given.

Police Department:

Chris Dillon gave a report. Repeater programming for police radios in the amount of \$1380.00 by Enroute is discussed. Alderman Vick moved to approve the repeater programming in the amount of \$1380.00. Alderman Bridges seconded. Motion carried 4-0.

City Administrator:

Ryan Wescoat, Administrator gave his report. ARPA grants for water meters and Insituform sewer liners have been applied for. New email addresses are ready and personalized for Aldermen, Mayor, Administrator, and other staff. A credit card for city use thru the Adrian Bank has been acquired.

Public Works Department:

Mark Griffith gave report. Road oil was delivered, and all has been used to repair streets. Repairs to tanks holding the oil are to be cleared of any debris as well as the distributor.

Water Production Department:

Power was lost at the north water tower on Friday August 5, 2022, causing overflowing of the tower and loss of water for a brief time. The water plant operator shut down pumping water to the tower until power was resumed to the water level indicator on the tower.

Park Committee:

Alderman Hummel reported the Park Committee has nine members signed up for the board and all must live in the city limits of Adrian to hold a position on the board. More research is needed to make sure the board is following state statues before a meeting can be held. Members will be named at the next council meeting.

City Attorney:

Sara Oldridge, City Attorney had nothing at this time.

Finance Committee:

Alderman Bridges reported that the finance committee will have a meeting once the audit is done and the grant process is finished.

Consent Agenda:

Approval of Regular Council minutes for July
Approval of July 14 Special Meeting minutes
Approval of Bills to be paid in July
Approval of Bills to be paid August

Alderman Bridges moved to approve the consent agenda items. Alderman Hummel seconded. Motion carried 4-0.

Unfinished Business:

Ordinance #1130 – Administrator Purchasing Limits:

Purchasing limits were discussed. Any line item over budget will have to have council approval. Items over \$25,000.00 will also have to be put out for bids.

Alderman Hummel moved to read Bill No. 22-14 by title only. Bridges seconded. Motion carried 4-0.

Alderman Hummel read Bill No. 22-14. Alderman Hummel moved to approve Bill No. 22-14. Alderman Bridges seconded. Motion carried 4-0.

Alderman Hummel read Bill No. 22-14 a second and final time. Alderman Hummel moved to approve Bill No. 22-14. Alderman Bridges seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-14 adopted and was placed in the ordinance book as Ordinance No. 1130. "AN ORDINANCE ESTABLISHING THE PURCHASING POLICY LIMIT FOR THE CITY OF ADRIAN ADMINISTRATOR"

Ordinance #1131 – Purchasing Policy for the City:

Any line item over budget will have to have council approval.

Alderman Bridges moved to read Bill No. 22-15 by title only. Alderman Vick seconded. Motion carried 4-0.

Alderman Bridges read Bill No. 22-15. Alderman Bridges moved to approve Bill No. 22-15. Alderman Vick seconded. Motion carried 4-0.

Alderman Bridges read Bill No. 22-15 a second and final time. Alderman Bridges moved to approve Bill No. 22-15. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-15 adopted and was placed in the ordinance book as Ordinance No. 1131. “AN ORDINANCE ESTABLISHING THE PURCHASING POLICY LIMIT FOR THE CITY OF ADRIAN”

Ordinance #1126 – To Vacate Arthur Street Between Kentucky and Houston Streets:

Alderman Hummel moved to read Bill No. 22-10 by title only. Alderman Bridges seconded. Motion carried 4-0.

Alderman Hummel read Bill No. 22-10. Alderman Hummel moved to approve Bill No. 22-10. Alderman Bridges seconded. Motion carried 4-0.

Alderman Hummel read Bill No. 22-10 a second and final time. Alderman Hummel moved to approve Bill No. 22-10. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-10 adopted and was placed in the ordinance book as Ordinance No. 1126. “AN ORDINANCE TO VACATE ARTHUR STREET BETWEEN KENTUCKY AND HOUSTON STREETS”

New Business:

Ordinance #1127 – Adopting the 2022-2023 Budget:

Alderman Bridges moved to read Bill No. 22-11 by title only. Alderman Vick seconded. Motion carried 4-0.

Alderman Bridges read Bill No. 22-11. Alderman Bridges moved to approve Bill No. 22-11. Alderman Vick seconded. Motion carried 4-0.

Alderman Bridges read Bill No. 22-11 a second and final time. Alderman Bridges moved to approve Bill No. 22-11. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-11 adopted and was placed in the ordinance book as Ordinance No. 1127. “AN ORDINANCE ADOPTING THE 2022-2023 BUDGET”

Resolution #1132 - Approving Contract with Adrian School District for SRO Officer:

Alderman Hummel moved to read Bill No. 22-16 by title only. Alderman Bridges seconded. Motion carried 4-0.

Alderman Hummel read Bill No. 22-16. Alderman Hummel moved to approve Bill No. 22-16. Alderman Bridges seconded. Motion carried 4-0.

Alderman Hummel read Bill No. 22-16 a second and final time. Alderman Hummel moved to approve Bill No. 22-16. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-16 adopted and was placed in the ordinance book as Resolution No. 1132. “A RESOLUTION APPROVING CONTRACT WITH ADRIAN SCHOOL DISTRICT FOR SRO OFFICER”

Audit Presentation/Briefing:

The audit for the year 2020 is not ready and will be presented at the next council meeting.

Ordinance #1128 – Conflict of Interest:

Alderman Vick moved to read Bill No. 22-12 by title only. Alderman Bridges seconded. Motion carried 4-0.
Alderman Vick read Bill No. 22-12. Alderman Vick moved to approve Bill No. 22-12. Alderman Bridges seconded. Motion carried 4-0.

Alderman Vick read Bill No. 22-12 a second and final time. Alderman Vick moved to approve Bill No. 22-12. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-12 adopted and was placed in the ordinance book as Ordinance No. 1128. “AN ORDINANCE FOR CONFLICT OF INTEREST”

Resolution #1133 Authorizing Adrian Manor Bank Account Closings:

Alderman Hummel moved to read Bill No. 22-17 by title only. Alderman Sears seconded. Motion carried 4-0.
Alderman Hummel read Bill No. 22-17. Alderman Hummel moved to approve Bill No. 22-17. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-17 adopted and was placed in the ordinance book as Resolution No. 1133. “A RESOLUTION AUTHORIZING ADRIAN MANOR BANK ACCOUNT CLOSINGS”

Resolution #1134 Authorizing Consolidating Bank Accounts to Pooled Cash Approach:

Alderman Bridges moved to read Bill No. 22-18 by title only. Alderman Sears seconded. Motion carried 4-0.
Alderman Bridges read Bill No. 22-18. Alderman Bridges moved to approve Bill No. 22-18. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Alderman Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

Mayor Cunningham declared Bill No. 22-18 adopted and was placed in the ordinance book as Resolution No. 1134. “A RESOLUTION AUTHORIZING CONSOLIDATING BANK ACCOUNTS TO POOLED CASH APPROACH”

Approving Contract with Municipal Impact for City Website:

Alderman Hummel moved to approve a new city website with Municipal Impact with a subscription fee of \$1196.50, information transfer fee of \$310.00 from the old website and a yearly contract amount of \$870.00. Alderman Bridges seconded. Motion carried 4-0.

JCI Pump Repair:

Alderman Bridges moved to approve an adapter housing/coupler for the river pump in the amount of \$2700.00. Alderman Sears seconded. Motion carried 4-0.

Cogen/Fluid Equipment Pump Repair:

Alderman Bridges moved to approve the vibration test on the old River Pump in the amount of \$1462.86, and repair of the pump in the amount of \$5393.89 for a total of \$6856.75. Alderman Hummel seconded. Motion carried 4-0.

Wimsatt Propane Prepay Program:

Alderman Sears moved to allow 3500 gallon of propane @ \$2.15 be prepaid with Wimsatt Propane for a total of \$7525.00 to start September 1, 2022, thru April 1, 2023. Alderman Bridges seconded. Motion carried 4-0.

Utilities Services Contract – Water Tower Maintenance:

Alderman Bridges moved to accept the contract with Utilities Service for Water Tower Maintenance in the amount of \$21,011.75. Alderman Sears seconded. Motion carried 4-0.

The city attorney, Sara Oldridge asked the council since they passed an earlier Ordinance #1130 allowing the city administrator, Ryan Wescoat purchasing limits, that he be able to differ the additional items left on the agenda as follows:

KCS Striping Cost Proposal:

Striping for Main Street at a cost of \$2992.00.

Text My Gov Cost Proposal:

The communication service for residents start up cost of \$4500.00 and the annual cost per year of \$3000.00 with a two year contract.

Mission Communications contract lift station contract dialers:

The cost for one year maintenance contract for 2022 is \$2737.80.

CLOSED SESSION:

Alderman Bridges moved to close the meeting for items related to Individual Personnel Evaluations, Hiring, Firing, Promoting and/or Discipline pursuant to Section 610.021(3), RSMo. 1998, as Amended for personnel discussions and for communications with the City Attorney regarding legal matters pursuant to RSMo. 610.021(1). Alderman Sears seconded the motion. Motion carried 4-0.

Roll call vote: Vick – Aye| Hummel – Aye | Bridges – Aye| Sears – Aye.

The motion passed and the Board of Aldermen went into closed session at 8:23 P.M.

Alderman Hummel makes a motion to end closed session at 8:50 P.M. Alderman Sears seconded the motion. Motion carried 4-0.

Roll call vote: Vick – Aye| Hummel – Aye | Bridges – Aye| Sears – Aye. The motion carried 4-0.

Alderman Hummel moved to open regular session. Alderman Bridges seconded. Motion carried 4-0.

Adjournment:

Alderman Hummel moved to close regular session meeting. Alderman Bridges seconded. Motion carried 4-0. Mayor Cunningham adjourned the meeting at 8:50 P.M.

Draft:

The minutes above are a draft copy until approved at the September 2022 council meeting.

Evon Hall
Acting City Clerk

Final Approval: _____

Mayor

Date _____